

MICHIGAN STATE UNIVERSITY

REQUEST FOR STATISTICAL CONSULTATION SUPPORT PHD AND MASTER'S PLAN A THESIS STUDENTS

The College of Social Science has a limited pool of funding to support statistical consultation from CSTAT that enhances dissertation and thesis research for PhD students and Master's Plan A students whose primary department is within the College.

Eligibility: PhD and Master's Plan A students whose primary department is within the College of Social Science.

Process: The Statistical Consultation Support Form must be **completely** filled out listing:

- A summary of cost sharing with the student's major professor, department, and the College.
- An endorsement from the major professor/advisor stating that the student is making satisfactory progress in their graduate program.
- An endorsement of the request by the department chair or director is required whether or not the unit is providing funding.

The application must be accompanied by a brief letter from the student indicating the following:

- The title of the dissertation or thesis.
- A description of the dissertation written so that it is understandable to social scientists outside the field.
- A summary of the requested statistical consultation services.
- Description of how these proposed statistical consultation services will enhance the dissertation or thesis.
- Detailed budget and budget justification (include estimate from CSTAT).
- Human Research Protection Program approval letter.



College of Social Science

Office of the Dean

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Criteria for Statistical Consultation Support Awards

- College Statistical Consultation Support awards are intended to match/supplement funds provided by major professors/advisors and units.
- Only one request per student per year will be considered.
- Requests must be submitted between August 1-June 15th of each academic year.
- Requests should be submitted to the CSS Office of Research as a single PDF file at SSC.Researchdean@msu.edu.
- The CSS Office of Research will make decisions on support within three weeks after receiving all of the required documentation.
- Award notifications will be emailed to the graduate student, major professor, and the unit.
- The applicant's unit will pay for the statistical consultation services and then be reimbursed by the College for the amount awarded. To receive reimbursement, the College must receive final invoice for these services.



**Statistical Consultation Support Form
PhD and Master's Plan A Graduate Students**

SHARED FUNDING AND ENDORSEMENT FOR:

Date: _____

Applicant Name (print): _____

PID: _____

Department: _____

E-mail: _____

Dept. Address: _____

City/State/Zip: _____

Dept. Phone Number: _____

College: _____

Current Graduate Program Enrollment (select one): Master's Plan A Doctoral

Are you currently enrolled this semester? (select one): Yes No

**Attach the specific statistical consultation request letter from the student.*

The above student is making satisfactory progress towards their degree.

Major Professor Name (Print)

Signature of Major Professor

A signature is required from the major professor, graduate program director, and the unit chair/director even if they have no funds available to support this request. Individual UNITS and the College may request additional information from the applicant.

FUNDING SOURCE	NAME AND E-MAIL ADDRESS (Print)	SIGNATURE	ACCOUNT#	AMOUNT FROM SOURCE
Major Professor				\$
Graduate Program Director				\$
Unit Chair/Director				\$
			TOTAL:	\$
FUNDS REQUESTED FROM THE COLLEGE OF SOCIAL SCIENCE:				\$

College of Social Science Funds

Disapproved: _____

Approved: _____

Notification of award decision will be emailed to Applicant, Major Professor, and Unit's Chair/Director office, so please make sure to include the email addresses in the space provided.